

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, February 17, 2026, beginning at 5:45 PM in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 3, 2026.
4. DISCUSS LIQUOR LICENSE CODE AMENDMENT.
5. DISCUSS A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND METROPOLITAN ALLIANCE OF POLICE (MAP), TINLEY PARK POLICE CHAPTER #192.
6. DISCUSS GENERAL LIABILITY INSURANCE ADDITIONAL COVERAGE.
7. DISCUSS AN AMENDMENT OF THE VILLAGE CODE FOR EMERGENCY TELEPHONE SYSTEM BOARD (ETSB).
8. DISCUSS REMEDIATION OF PROPERTY FOR HEALTH AND SAFETY CONCERNS.
9. DISCUSS AN AGREEMENT BETWEEN THE VILLAGE OF TINLEY PARK AND CONSULTADD INC. FOR MICROSOFT OFFICE 365 LICENSING.
10. DISCUSS KIRBY SCHOOL DISTRICT 140 INTERGOVERNMENTAL AGREEMENT WITH LAND TRANSFER AND EASEMENTS.
11. DISCUSS SUMMER TOURISM RECOMMENDATIONS, INCLUDING A CONTRACT WITH MANICZ MEDIA.
12. DISCUSS AMBULANCE PURCHASE CONTRACT WITH NORTH CENTRAL EMERGENCY VEHICLES.
13. DISCUSS A JOB ORDER CONTRACT (JOC) CONTRACT WITH BEAR CONSTRUCTION FOR THE REPLACEMENT OF THE SALLY PORT DOORS AT THE POLICE DEPARTMENT.
14. DISCUSS A CHANGE ORDER WITH D CONSTRUCTION FOR THE HELIPAD AIRCRAFT PAVEMENT IMPROVEMENTS.
15. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL CALL

MINUTES
Meeting of the Committee of the Whole
February 3, 2026 – 5:45 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 5:50 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 – Deputy Clerk Godette called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President
 L. Godette, Deputy Village Clerk
 W. Brady, Village Trustee
 D. Mahoney, Village Trustee
 M. Mueller, Village Trustee
 K. Shaw, Village Trustee
 C. Sullivan, Village Trustee

Members Absent: N. O'Connor, Village Clerk
 W. Brennan, Village Trustee

Staff Present: P. Carr, Village Manager/Interim Assistant Finance Director
 A. Arrigo, Human Resources Director/Assistant Village Manager
 D. Framke, Marketing Director/Assistant Village Manager
 T. Tilton, Police Chief
 S. Klotz, Fire Chief
 M. Coleman, Community Development Director
 J. Urbanski, Public Works Director
 W. Steinke, Assistant to the Village Manager
 T. Nelson-Jaworski, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD JANUARY 20, 2026 – Motion was made by Trustee Mueller, seconded by Trustee Brady to approve the minutes of the Committee of the Whole meeting held on January 20, 2026. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan. President Glotz declared the motion carried.

Item #4 – DISCUSS A LEASING AGREEMENT WITH MGT IMPACT SOLUTIONS, LLC FOR FINANCE PROFESSIONAL SERVICES –This updated engagement with MGT Impact Solutions, LLC, is for a period of 12 months that will include continued placement of Scott Bordui. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend a Leasing Agreement with MGT Impact Solutions, LLC for Finance Professional Services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan. President Glotz declared the motion carried.

Item #5 – DISCUSS TOBACCO LICENSE CODE AMENDMENT – The amendment will reduce the total number of available Class A and Class B tobacco licenses. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mueller to recommend the Tobacco License Code Amendment be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan. President Glotz declared the motion carried.

Item #6 – DISCUSS MEMBERSHIP RENEWAL FOR SOUTH SUBURBAN MAYORS & MANAGERS ASSOCIATION (SSMMA) – This is a renewal of the membership dues to South Suburban Mayors and Managers Association (SSMMA). President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Mueller to recommend the membership renewal for South Suburban Mayors & Managers Association (SSMMA) be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan. President Glotz declared the motion carried.

Item #7 – DISCUSS FURNITURE PROPOSAL WITH WAREHOUSE DIRECT FOR CUBICLES IN THE COMMUNITY DEVELOPMENT DEPARTMENT – This is for the purchase of eight (8) cubicle desk stations for the Community Development Department. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a Furniture Proposal with Warehouse Direct for Cubicles in the Community Development Department be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan. President Glotz declared the motion carried.

Item #8 – DISCUSS OVERNIGHT PARKING ORDINANCE AMENDMENT – The amendment restricts the number of overnight parking exceptions to fifteen (15) per year and increases the fine to fifty (50) dollars. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Shaw to recommend the Overnight Parking Ordinance Amendment be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan. President Glotz declared the motion carried.

Item #9 – DISCUSS A CONTRACT WITH VISU-SEWER FOR THE SANITARY SEWER REHABILITATION PROGRAM – This agreement with Visu-Sewer is for the sanitary sewer rehabilitation program. President Glotz asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend a contract with Visu-Sewer for the Sanitary Sewer Rehabilitation Program be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan. President Glotz declared the motion carried.

Item #10 – RECEIVE COMMENTS FROM THE PUBLIC – President Glotz asked if there were any comments from the public. There were none.

Motion was made by Trustee Mahoney, seconded by Trustee Brady, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Mahoney, Mueller, Shaw, Sullivan. Nays: None. Absent: Brennan. President Glotz declared the meeting adjourned at 5:55 p.m.



Interoffice Memo

Date: February 17, 2026
To: Village Board of Trustees
From: Allison Tugend, Senior Finance Clerk
Cc:

Subject: Liquor License Code Amendment

We are making corrections to our current list of permitted liquor licenses to reflect businesses that have closed.



Interoffice Memo

Date: February 13, 2026

To: Village Board

From: Patrick Carr, Village Manager

Subject: MAP Collective Bargaining Agreement May 1, 2024 – April 30, 2028

The current collectively bargained agreement with Metropolitan Alliance of Police, Tinley Park Police Chapter #192 expired on April 30, 2024. Staff has engaged with the MAP bargaining group over extensive negotiations over the last 21 months. Both parties reached a tentative agreement on January 20, 2026. Salary, benefits, and other changes have been negotiated as stated in the draft of the collective bargaining agreement.



Interoffice Memo

Date: February 17, 2026
To: Village Board, Pat Carr
From: Anne Mitchell, Management Analyst
Cc:

Subject: Liability Insurance Endorsement for Additional Coverage

The Village's insurance provider is Illinois Municipal League's Risk Management Association (IML RMA.) Staff seek to expand the current general liability limits by \$2,000,000, for a total of \$10,000,000 per occurrence. It would cost the Village \$86,800 for this additional endorsement that would cover the remainder of 2026. Attached to this memo is the updated endorsement package for this increase. This increase would cover multiple coverage lines within the Village's insurance policy package, referred to by IML RMA as forms "RMA 1, 2, 4, and 6," also attached is a chart of the form descriptions.

Staff believe that it is the best interest for the Village to provide additional liability coverage to cover the organization and community. To date, the largest total incurred claim filed against the Village was \$12,246,310.79. After the Village's insurance provider at the time covered their obligations, the Village paid \$2,000,000 for that claim. In case a similar incident were to occur in the future, staff would want to know that the organization would be covered by its insurance provider. We ask the Village Board to consider approving the insurance endorsement.



Interoffice Memo

Date: February 10, 2026

To: Pat Carr, Village Manager

From: Lisa Kortum, Director Emergency Management & 911

Subject: Amendment to the Emergency Telephone Safety Board (ETSB) Code

The purpose of this agenda item is to amend the Village Code governing the Emergency Telephone Safety Board (ETSB) to update the Board's membership requirements.

The current Village Code specifies that the Emergency Telephone Safety Board is to be comprised of Village Trustees and Village staff. It has recently been brought to the Village's attention that the membership requirements should also include a public member who resides within the Village of Tinley Park and the 911 service area.

The existing code language does not reflect this requirement and therefore requires an update to ensure proper representation and compliance with applicable standards governing Emergency Telephone Safety Boards.

Staff recommends amending the Village Code to revise the ETSB membership section to include one public member who is a resident of Tinley Park within the 911 coverage area, in addition to Trustees and Village staff. The public member would be appointed by the Mayor with the advice and consent of the Village Board, consistent with other board appointments.

Staff recommends approval of the proposed ordinance amendment updating the Emergency Telephone Safety Board membership requirements as presented.

Respectfully,

Lisa Kortum

**DISCUSS REMEDIATION OF
PROPERTY FOR HEALTH
AND SAFETY CONCERNS.**



Interoffice Memo

Date: February 17, 2026
To: Village Board
From: Anthony Ardolino, Director of Information Technology
Cc: Patrick Carr, Village Manager

Subject: Purchase of Office 365 Annual Licenses

In March 2022, the Village of Tinley Park migrated to the Microsoft cloud-based Office 365 platform. Microsoft Office 365 provides enhanced functionality and capabilities that were not available under the Village's prior on-premise solution and licensing agreement.

The Village utilizes two tiers of Office 365 licensing: application users and web-only users. Application users have access to the full suite of Microsoft Office applications, including Outlook, Word, and Excel, while web-only users access email and Office applications through a web browser. In addition, select staff are licensed for Power BI, which is used for data visualization and analytical reporting.

To ensure the lowest and most competitive pricing, the Village issued a public Invitation for Bid (IFB) for Office 365 licensing. Six valid proposals were received by the submission deadline. Consultadd Inc. submitted the lowest responsive bid, with an annual subscription cost of \$114,400.00.

Funding for this expenditure is included in the approved FY26 operating budget.



Interoffice Memo

Date: February 17, 2026

To: Council of the Whole and Village Board

From: Michael Coleman, Community Development Director

Subject: Kirby School District 140 IGA with Land Transfer and Easements

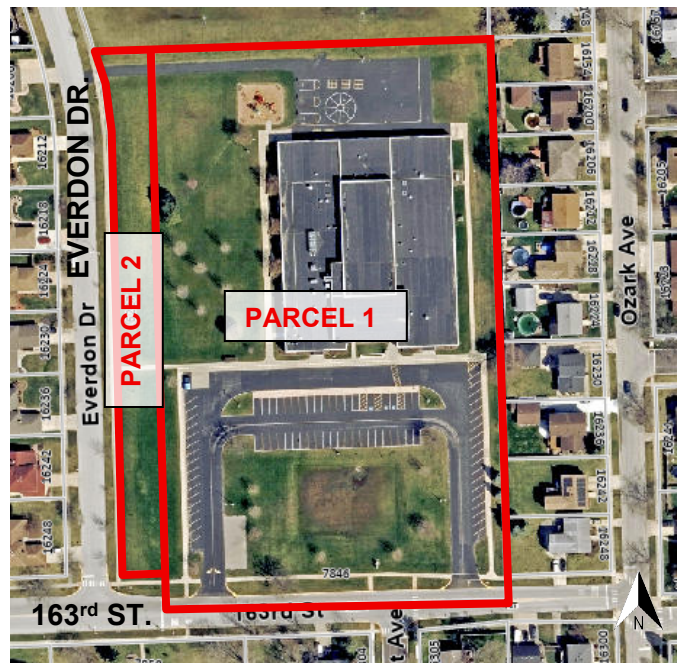
Kirby School District 140 ("District") is seeking approval of an Intergovernmental Agreement ("IGA") regarding two parcels at 16227 Everdon Drive ("Parcel 2") and 7846 163rd Street ("Parcel 1"). Parcel 1 is owned by the District, and is developed with the existing Helen Keller Elementary School. Parcel 2 is currently owned by the Village and is vacant land with public utilities running underground. The District is undergoing site improvements for the school. Part of the improvements will occur on Parcel 2. The Village has required a plat subdivision/consolidation for both parcels, a rezoning (map amendment), a right-of-way dedication at the southern portion of Parcel 1, and separate easements on both parcels. The District has requested the Village transfer land ownership of Parcel 2 to the District.

The District has proposed an IGA, which was reviewed and revised by the Village Attorney, Village Engineer, and Village Community Development/Planning. The IGA serves as a global document which identifies and coordinates the land transfer, rezoning (map amendment), subdivision (consolidation) with right-of-way dedication, and easements. The IGA contains exhibits of the supporting documents.

The zoning entitlement portion of the request consisted of plat of subdivision/consolidation with right-of-way dedication and rezoning (map amendment) previously held at the January 15, 2026 Plan Commission public hearing, where the Staff Report and other relevant zoning entitlement information was presented and discussed. The Plan Commission unanimously recommended the plat and rezoning for approval.

The Village Board agenda will consist of three approval items:

- IGA inclusive of land transfer and easements,
- Plat of subdivision (consolidation) with right-of-way dedication, and
- Rezoning (map amendment).



Aerial: Parcel 1: 7846 163rd St, Parcel 2: 16227 Everdon Dr.



Interoffice Memo

Date: February 17, 2026

To: Tinley Park Village Board

From: Donna Framke and Hannah Gacek

Subject: Tourism Marketing Initiatives and Recommendations

The tourism division of the marketing department continues to build upon and expand the lively Life Amplified brand through tourism initiatives that promote and showcase the wonderful assortment of businesses in town. The objective is to reach leisure travelers outside of Tinley Park who may not be fully aware of the many hospitality amenities that the community has to offer. Heading into our busy summer season, effective tourism marketing is essential to reach residents and visitors and keep Tinley Park's amenities top-of-mind.

Last summer's leisure traveler campaign with Manicz Media ran from May through August and successfully delivered strong performance across multiple channels, effectively engaging leisure travelers, foodies, music lovers, and those researching Illinois getaways. Manicz was selected because of their robust premium website inventory in a variety of site categories and ability to coordinate the placement of display ads, programmatic social ads and connected TV commercials to increase brand awareness. The campaign showed great success with over **3 million impressions and over 10,600 ad clicks** throughout its duration, surpassing expectations in reaching and engaging the specifically targeted audiences.

We recommend initiating another campaign with Manicz Media for summer 2026, continuing to utilize their *Micro-Persona Audience Segmentation* for enhanced targeting precision, ensuring we are putting our compelling messages in front of those that are most likely to be interested/take action. This, in combination with new digital content initiatives, provides a strong foundation for driving awareness, website traffic and seasonal visitation for the summer.

The campaign will take place from May through August and consist of **connected TV commercials** on premium placements such as Netflix, Hulu, Peacock and more, now with the enhancement of custom QR codes to drive immediate engagement and extend the viewer journey; **viewer retargeting** to drive direct response with other media solutions; **programmatic social ads** that take on the look and feel of social media posts that link

directly to our website; **click focused display advertising** optimized towards a variety of specifically targeted audiences; **search focused display ad targeting** including the integration of AI search feeds, to reach audiences who are doing research in AI environments such as Chat GPT and others; and an added value of **digital 'out of home' advertising** on interactive screens in surrounding areas. The cost of this campaign is \$50,000.

We also are recommending continuing the use of **Blip Digital Billboard advertising**, which allows users to set a daily budget, run time and specific location for advertising. Blip allows us to achieve the traction of traditional billboard advertising with the ability to control when and where the campaign runs and tweak/update messaging at any time. A campaign incorporating billboards located along I-294 and I-55 (in directions heading towards Tinley Park) will achieve 1.4-1.9k "blips" and 84.7-121k impressions per month. This initiative would run from May through August and cost \$3,690.

Lastly, we are recommending partnering with **WGN's Best of the Midwest** program, offering on air promotion and live segments and a website homepage takeover to reach their loyal and trusted Chicagoland audience base. The cost of this campaign is \$10,000

Messaging will continue to reflect the fun, lively *Life Amplified* brand, including the creation of additional promotional videos highlighting Tinley Park's events, attractions and hospitality businesses.

The recommended initiatives provide a good mix of brand-specific, high-traffic advertising. Funding for these campaigns is a budgeted expense from Hotel Motel tax with a total spend of \$63,690.



Interoffice Memo

Issued/Approved by:

Stephen C. Klotz, Fire Chief Administrator

Memo #26-26

Date: February 9, 2026
To: Pat Carr, Village Manager
From: Stephen C. Klotz, Fire Chief Administrator
Subject: Purchase of Ambulances

As we continue to enhance the delivery of EMS in the fire department, I have included a contract and payment plan over the next three (3) years for the purchase of six (6) ambulances through North Central Emergency Vehicles. These ambulances have already been pre-bid through NCEV contract.

SCK/mb



Interoffice Memo

Date: February 10, 2026

To: John Urbanski, Public Works Director

From: Jimmy Quinn, Facilities Superintendent

Subject: Approve Job Order Contract (JOC) with Bear Construction for the Replacement Doors at the Police Station Sally Port

Presented at the February 17, 2026 Committee of the Whole and March 3, 2026 Village Board meeting for consideration and possible action.

Description: We are requesting authorization to approve the replacement of the Police Station Sally Port doors utilizing the Job Order Contracting (JOC) Procurement method. Bear Construction is the General Contractor that will perform the work under an existing cooperative contract through The Interlocal Purchasing System (TIPS).

Background: The existing doors are original to the building and are in need of replacement. The doors are rusting out at the frames and the ventilation louvers have been failing over the past few years.

Budget/Finance: Funding was budgeted and approved for the FY 26 Capital Projects.

<u>Contractor:</u>	<u>Location</u>
Bear Construction	Rolling Meadows, IL
Budget available	\$30,000
Contract amount	<u>\$27,415</u>
Difference(Under Budget)	\$2,585

Staff Direction Request:

1. Approve the JOC Contract with Bear Construction for the replacement doors at the Police Station Sally Port in the amount of \$27,415.
2. Direct staff as necessary.



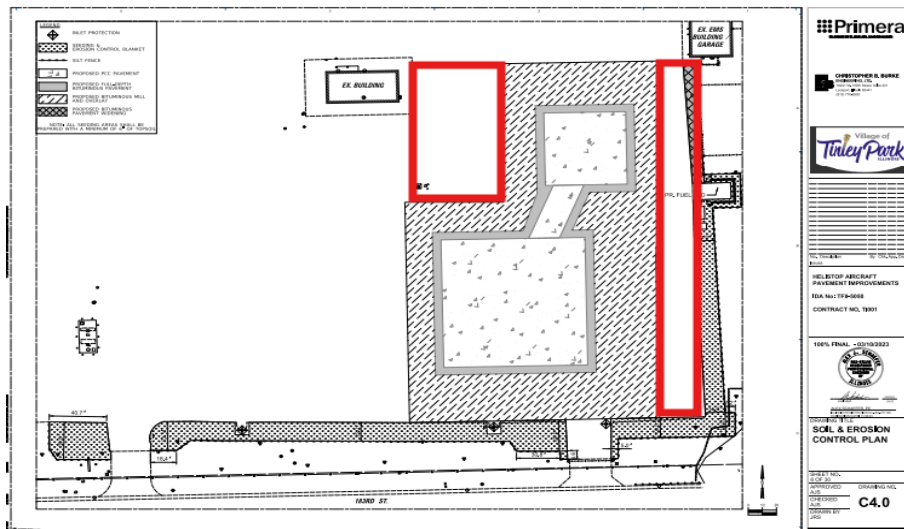
Interoffice Memo

Date: January 29, 2026
To: John Urbanski, Public Works Director
From: Colby C. Zemaitis, PE, CFM – Assistant Public Works Director
Subject: Helipad Aircraft Pavement Improvements Project – Change Order

Presented at the February 17, 2026 Committee of the Whole and March 3, 2026 Village Board meetings for consideration and possible action.

Scope of Work: The Village's Helipad has been under reconstruction for the past year by D Construction. This work includes earth excavation, pavement removals, airfield pavement lighting, PCC landing pad, HMA removal and replacement around the pad, pavement markings, fence and gate installations, underdrains and storm sewer structure installation along with topsoil, seed and blanketing.

This project is all funded through our Rebuild Illinois Airport Capital Improvement grant. The limits for pavement resurfacing under the grant, however, did not extend to the existing pavement edges on the east side of the site and to the PCC pad surrounding the Fire Training Tower. To avoid potential pavement resurfacing in the near future, the Contractor was instructed to mill and overlay to these limits as these pavement areas were in poor condition and had potholes cut into them during the underground conduit installation. The locations are outlined in red below. The overall cost for this work totals \$31,968.



Description: Staff is recommending we approve this work as a Change Order and pay for it out of Fund 20 in FY26. Sufficient funding is available and typically used to pay for work at this location.

Budget / Finance: Funding was budgeted in the FY26 Budget.

Budget Available:	\$755,000
Change Order Amount:	- \$31,968
Remaining Budget Amount:	\$723,032

Staff Direction Request:

1. Approve a Change Order with D Construction for the Helipad Aircraft Pavement Improvements Project in the amount of \$31,968.
2. Direct Staff as necessary.

PUBLIC COMMENT